

**Smith Family Foundation: Odyssey Award**  
*A program of the Richard and Susan Smith Family Foundation*

**Invited Full Proposal**

as well as any institutional review committees should bear this in mind in preparing/vetting applications.

The Smith Family Foundation: Odyssey Award is managed by Health Resources in Action (HRiA). HRiA is a nonprofit organization in Boston that advances public health and medical research.

### **Research Focus**

The two-year Award supports established pre-tenure junior faculty engaged in basic biomedical research. Investigators in the physical sciences (physics, chemistry, and engineering) whose projects focus on biomedical science are also encouraged to apply. While biomedical research projects involving human subjects, data, and samples are eligible, clinical trials research is beyond the scope of this Program.

In recognition of the importance of research collaboration within the scientific community, collaboration is an additional, but not required, positive ancillary factor. These projects may involve researchers within and/or outside the applicant's institution.

### **Eligibility Requirements**

United States citizenship is not required.

### **Institution**

- Researchers must have their primary appointment at a nonprofit academic, medical, or research institution in Massachusetts, or at Brown University or Yale University.
- Research projects must be conducted within the entity that is submitting the application. Award funds will go to that entity. For example, if an applicant submits from Harvard Medical School, the research project must be conducted at Harvard Medical School and not at an affiliate location (such as Massachusetts General Hospital or Boston Children's Hospital).

### **Career stage**

- Applications will be accepted from full-

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<https://www.nlm.nih.gov/ep/Tutorial.html>

<https://www.nimh.nih.gov/funding/grant-writing-and-application-process/grant-writing-tips.shtml>

<https://grants.nih.gov/grants/how-to-apply-application-guide/format-and-write/write-your-application.htm#Important%20Writing%20Tips>

## Application Instructions

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### **APPLICATION DEADLINE**

Thursday, April 25 2024 (12:00 PM, U.S. Eastern Time)

Before beginning the online submission, **download and save the “Odyssey Application Forms”** which can be found at <https://hria.org/tmf/SmithOdyssey>.

Use one of the following links to begin or continue the application process:

Continue a Saved Application: [https://www.grantrequest.com/SID\\_738?SA=AM](https://www.grantrequest.com/SID_738?SA=AM)

The following sections must be completed for the online submission:

1. **Institution’s Tax ID Number**
2. **Eligibility Quiz**
3. **Application Data:** Institution where proposed research will be conducted, Applicant’s contact information and educational background











to Institution's policies and procedures. Institution will be fully responsible for, and will enforce, compliance with its policies and procedures and all applicable law.

**Disclosure:** To the extent legally permissible, the Institution must notify the Administrator of a finding of research and/or financial misconduct related to the Project. Research misconduct may affect the Recipient's continued eligibility for support for the Project.

**Liability:** Each party shall be responsible for its negligent acts or omissions and the negligent acts or omissions of its employees, officers, agents, or directors, to the extent allowed by law.

**Indemnity:** To the extent permitted under the applicable federal, state, and local laws and regulations which govern the Recipient and Institution, the Recipient and Institution shall indemnify and hold HRIA, Trustee, and Funder, as well as their respective directors, officers, employees, and assigns (the "Indemnified Parties") harmless from and against any and all costs, losses, or expenses, including reasonable attorneys' fees, that the Indemnified Parties may incur by reason of the Recipient and Institution's (t)6.5 (7 (r)4.4 (i)10.7 )TJTñifiet agec, oll a(s)-6.3 (i



how the change will affect the scope of work, implementation, and timeline of the Project. All requests for changes to the Project design, aims, or percent effort of the Recipient or Key Personnel must be received by the Administrator at least thirty (30) days prior to the desired effective date of the change.

**Transfer or Termination of Award:** Awards are made to the Institution where the named Recipient is conducting research. If the Recipient plans on moving to another non-profit academic, medical, non-governmental or research institution during the award period, Recipient will notify and seek approval from the Administrator at least thirty (30) days prior to the desired effective date of the change.

**Unexpended Funds:** Any funds over \$2,000 remaining at the close of an Award Period (extended via NCE or otherwise) must be returned to the Administrator within sixty (60) days and made payable to the Funder.

**Medical and Family Leave:** The Recipient may continue to expend any award funds allocated to salary during medical or parental leave consistent with the Institution's policies.

**Reporting Requirements and Payment Schedules:** Final scientific and financial reports are due sixty (60) days following conclusion of the Award Period. Progress reports are due annually on September 2, sixty (60) days prior to the start of the continuing year, regardless of award start date. The Recipient will receive access to the required online report forms by email approximately three (3) weeks prior to their due dates. It is the responsibility of the Recipient to email the Financial Report Form to the Institution's Financial Officer and ensure that the Administrator receives this completed form. The Funder and Administrator reserve the right to place a hold on funds where the Recipient is non

